

WALK-BIKE-SKATE-A-THON

Fundraising Project



General Information

WALK-BIKE-SKATE-A-THON

This event is a great way to get some exercise and generate some funding for your group at the same time.

1. Choose a location to for the event.
2. Choose a date and time for the event.
3. Speak with the appropriate local authorities, or private property owners and obtain permission and any special instructions that may be required.
4. Make announcements to your youth group and your church members with details about the event.
5. Pass out pledge forms to your group members at least two weeks before the date of the event and explain to them, how to get sponsors for the event.
6. Obtain supplies needed: Make sure you have bikes or skates for all the participants. There may be those who want to participate, but do not have a bike or skates. Sign up sheets for participants to register for the event in advance, Paper and markers to make number tags for the participants and safety pins to attach the tags to the participants clothing, Paper/Forms and pen to keep track of how many laps or miles each participant completes, First Aid equipment, Refreshments for all the participants, Safety equipment appropriate to the location and type of activity (Walking, Biking, or Skating), any other equipment requested by the previously mentioned authorities.
7. Arrange transportation for all of the participants, and vehicles to haul the bikes to and from the event location.
8. Make sure you have the parents sign permission slips and take your medical treatment authorization forms with you just encase of an emergency.

You can accept pledges three different ways. Individuals can sponsor a participant for so much \$ per mile, so much \$ per lap (if your course is set up in laps), or they can just donate a flat sum.

The following pages include forms you can use for your Walk-Bike-Skate-A-Thon event.

(Name of Organization)

WALK-BIKE-SKATE-A-THON LETTER

Dear friend, our organization is raising money for _____.
We will be doing this by gathering pledges for a Walk-Bike-Skate-A-Thon that we are having soon.
You may choose to donate a simple total amount or to limit the potential donation of your pledge. Any amount will help us in our goal.

The Walk-Bike-Skate-A-Thon will take place
on: _____

At: _____

During the hours of: _____

After the completion of the event if you have made a pledge, the organization's treasurer will issue a letter for the total amount of the pledge due and we will deliver the letter to you at which time your pledged amount is due. After fulfilling your pledged obligation, we will send you a tax-deductible receipt for your donation. If you made a flat donation, a receipt for the amount will be mailed to you within 30days.

Thank you sincerely for your promise to help our organization, and God bless you.

(Staff Signature)

Walk-Bike-Skate-A-Thon Sponsorship Form

I, _____, agree to sponsor _____,
(Sponsor's Name) *(Youth's Name)*

of the _____, for the Walk-Bike-Skate-A-Thon to be held
(Name of Organization)

from _____ to _____ on _____.

I will sponsor for: \$.50, \$1.00, \$1.50, \$2.00, \$5.00, Other \$ _____ per mile/lap.
(Circle the appropriate amount)

and/or

I, _____, will donate the flat sum of \$ _____.
(Sponsor's Name)

Sponsor's Name: _____

Sponsor's Signature: _____

Address: _____

Phone Number: _____

E-Mail: _____

Amount Paid \$ _____ Date Paid _____

Sponsor Keeps This Portion

Date Of Carwash: _____

Time: _____

Location: _____

Youth's Name: _____

Organization's Contact: _____ Phone#: _____

Sponsor's Name: _____

Pledge Amount: \$ _____ per mile/lap, OR Flat Amount: \$ _____

My per mile/lap donation will be collected by the organization after the date of the event and I will receive a receipt showing my total and the total number of miles/laps completed. My donation will benefit the _____ by helping to pay for _____

(Name of Organization)

Amount Paid: \$ _____ Date Paid: _____

Youth's Signature: _____

Walk-Bike-Skate-A-Thon Pledge Collection

Dear _____~

Thank you so much for your generous support of our organization! Thanks to people like you, we are able to call our fundraising event a success!

Your participant completed a total of ___ miles/laps during this fundraising event. According to our records, you have pledged a sum of \$_____ per mile/lap. Multiplied by ___ miles/laps, that brings your total pledge amount to \$_____. You may pay this amount in cash or you may make a check payable to '_____':

If you have any questions or comments, please contact _____, Fundraising Coordinator, at _____, or e-mail us at _____
Once again, thank you for your support of our group!
Your generous efforts are sincerely appreciated!

Walk-Bike-Skate-A-Thon Pledge Collection

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Walk-Bike-Skate-A-Thon Donation Collection

Dear _____~

Thank you so much for your generous support of our organization! Thanks to people like you, we are able to call our fundraising event a success!

According to our records, you have pledged a flat sum of \$_____.
You may pay this amount in cash or you may make a check payable to
' _____',
_____.

If you have any questions or comments, please contact _____, Fundraising
Coordinator, at _____, or e-mail us at _____
Once again, thank you for your support of our group!
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Walk-Bike-Skate-A-Thon Donation Collection

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